

**BUDGET RETREAT**  
**June 27, 2018 – 8:00 A.M.**  
**Kittitas County Fairgrounds-Armory**

Those Present:	Mandy Buchholz	Jim Goeben	Mike Stafford
	Paul Jewell	Julie Kjorsvik	Kasey Knutson
	Brett Wachsmith	Greg Zempel	Robin Read
	Laura Osiadacz	Pat Gigstead	Darren Higashiyama
	Obie O'Brien	Mark Cook	Amy Cziske
	Judy Pless	Dan Carlson	Andrew Drain
	Val Barschaw	Lisa Young	Andrew Morse
	Gene Dana	Sue Higginbotham	Liz Remeto
	Clayton Myers	Elishia Harvill	Candie Leader
	Sarah Keith	Stephanie Mifflin	Lindsey Ozbolt
	Jerry Pettit	Heather Siebert	Tina Rowan
	Todd Davis	Christy Garcia	Tristen Lamb
	Mike Hougardy	Barb Demory	Lisa Lawrence
	Patti Johnson	Tim Egan	Nick Henderson

Guests: County Commissioner Dist. 1 Appointment Candidates: Mike Lowe, Cory Wright.  
YBIP Presenters: Wendy McDermott, Tom Ring, Urban Eberhart and Julia Long.

Chairman Osiadacz opened and welcomed all County Staff to the 2018 Budget Retreat, and reviewed the Agenda.

Robin Read, Public Health Administrator provided a presentation on the County Public Health Departments Core Services.

Commissioner Jewell introduced the YBIP Panel/Presenters: Wendy McDermott, Tom Ring, Urban Eberhart and Julia Long. They provided handouts and reviewed materials relating to the Yakima Basin Integrated Plan.

Lisa Young, HR Director & Chairman Osiadacz discussed salaries and benefits. Ms. Young reported on the County's new medical insurance provider figures and stated that we are currently at 52% of what's being collected which is great and if we can continue this way it's going to be a very positive outcome for the County and how we are rated. She stated that she anticipates more meetings in the future to do further review but things are looking good. She reviewed the work that the Elected Official Salary Committee did and what the Board adopted and how it will be implemented. She stated that CPI for 2019 will be approximately 2.6% increase and briefly reviewed legislative impacts that will be mandatory. She stated as they learn more she will get the information out.

Patti Johnson, Solid Waste/Maintenance Director/Project Manager and Mark Cook, Public Works Director gave an update on Capital Projects throughout the County. Ms. Johnson reminded the Management Team to work with them on any "projects" wanted within each department so that Maintenance can budget to try & accommodate them. She stated that they have had some meetings with the Courthouse Architect and the Board is looking at some new approaches to try and accomplish the need for a new Courthouse. She stated that they received state funding for Bloom Pavilion at the Fairgrounds and she thinks they have a Transfer Station site determined. Mark Cook, Public Works Director provided an update on County Road projects, the Airport, as well as bridge work projects in the County.

Judy Pless, Budget & Finance Manager gave an update on OpenGov and Laserfiche and stated that she will meet with Departments to go over OpenGov.

Judy Pless, Budget & Finance Manager reviewed handouts outlining the County's finance report as well as the 2019 preliminary Budget Calendar and thanked Commissioner Jewell for all the "challenges" through the years (insert the roast of Commissioner Jewell)... followed by Sheriff Dana & County Coroner Nick Henderson.

Commissioner Jewell reviewed the Rainy Day Fund and stated that the County will continue to contribute to it.

Commissioner Jewell noted that the BoCC Staff had previously e-mailed a letter of key policies for County departments to use when drafting their budget proposals. He outlined the Boards priorities and asked that departments prepare their budgets to address the following priorities:

1. There will be a greater focus on investing in capital facilities.
2. The Event Center's grounds and personnel is a Board priority for 2019
3. Improving customer service.
4. Professional development and training, especially cross-training for key functions and personnel to create appropriate inter and intra-departmental redundancies.

He reviewed the following policies that were created for budget discussions and subsequent development of the 2019 budget:

1. Kittitas County will be using a zero-based budget for 2019.
2. Increases in FTE's may not be considered without funding.
3. Vacancy savings may not be spent elsewhere within a department budget without approval from the Board of County Commissioners.
4. The Rainy Day Fund contribution will be included in the 2019 budget and existing fund balance will not be utilized.

Commissioner Jewell thanked County Staff for making this job so rewarding over the past ten years. He stated he couldn't have accomplished as much as he did without the support of Staff and encouraged Staff to support the incoming Board Member.

Meeting was adjourned at 11:50 a.m.



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Deputy Clerk of the Board II



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Laura Osiadacz, Chairman